



St. Elizabeth's

EPISCOPAL CHURCH OF RIDGEWOOD

Position: Assistant Rector for Church Growth

Location: Ridgewood, N.J. in the Episcopal Diocese of Newark

Status: Full-time

INTRODUCTION

St. Elizabeth's Episcopal Church of Ridgewood is seeking a full-time, ordained (or soon-to-be ordained) priest to join the parish staff and focus on church growth in three areas: Formation for Adults (**growth in faith**), Evangelism/Communications (**growth in church membership**), and Outreach (**growth in the community and world**). We are excited to welcome someone who works well with others, is a self-starter, has a good sense of humor, and is able to think outside the box in a post-pandemic world. Above all else, we seek someone who is excited to share the Good News of Jesus Christ with others.

DUTIES AND RESPONSIBILITIES

Formation for Adults:

The parishioners at St. Elizabeth's are eager to grow and deepen their faith in Jesus outside of worship services. The Assistant Rector for Church Growth will work with the Rector to organize and lead classes, workshops, and seasonal retreats on Sundays and throughout the week. Formation opportunities should be grounded in the Gospel, thought-provoking, and engaging. Like many other aspects of ministry, we seek to use a hybrid approach (in-person and online) to adult Christian formation whenever possible.

Evangelism/Communications:

The Assistant Rector for Church Growth will work with the Rector, Communications Coordinator, and members of the Parish Vitality Committee to invite, welcome, and connect the unchurched and formerly churched in Ridgewood and the surrounding villages. Bergen County, NJ is situated just outside of New York City. During and after the COVID-19 pandemic there has been an enormous influx of new residents moving into Ridgewood and the surrounding villages. The Assistant Rector for Church Growth will help us to be disciples who make disciples by sharing the Good News with those who don't yet know about St. Elizabeth's Church and her mission and ministries.

Outreach:

The Assistant Rector for Church Growth will work with the parish Outreach Committee to grow our relationships with partner organizations and ministries beyond the walls of St. Elizabeth's. The Assistant will also recruit parishioners to serve the community by raising up the ongoing opportunities to minister to "the least of these" in our village, state, and world.

Other duties as assigned:

The Assistant Rector for Church Growth will share in leading services, preaching, administering the sacraments, pastoral care, as well as any other duties as assigned by the Rector.

POST-PANDEMIC MINISTRY

The COVID-19 pandemic has dramatically changed how we do ministry. While we have reconceptualized many of our pre-pandemic ministries, we also seek to be creative about the ways we engage our parish families in a post-pandemic world.

OVERSIGHT

The Assistant Rector for Church Growth will report directly to the Rector, and will work closely with him to articulate St. Elizabeth's vision for church growth.

QUALIFICATIONS AND EXPERIENCE

- A deep and articulate faith in Jesus Christ
- A strong passion for the Christian faith and familiarity with the Episcopal/Anglican tradition
- An ordained priest (or transitional deacon) in good standing in the Episcopal Church
- A good humored individual who wants to work collaboratively with other church colleagues
- A person who seeks to build relationships with parishioners to learn their self-interests
- Experience creating and leading Christian formation programs
- Experience managing multiple projects simultaneously
- A self-starter who is innovative, able to take initiative, and think imaginatively
- Experience recruiting, working with, and supporting volunteers
- Good communication skills
- Master of Divinity (or equivalent) degree

COMPENSATION AND BENEFITS

The Assistant Rector for Church is a full-time, salaried position with benefits, to include: health insurance, pension contributions, a generous continuing education, hospitality allowance, and amount of vacation time. Most of all, the Assistant will work alongside a supportive staff, vestry, and parish who will want you to thrive in this position as you shepherd them in their relationship with Jesus Christ.

ABOUT US

St. Elizabeth's Episcopal Church of Ridgewood is a dynamic and active parish in suburban, northeastern New Jersey. We are located in a residential neighborhood in one of the most unique and diverse counties in the state and country (Bergen County). Ridgewood is a suburban, bedroom community of New York City, located approximately 20-miles northwest of Midtown Manhattan. Ridgewood residents have easy access to the arts and culture of NYC, and can be in the city in less than an hour by train, bus, or automobile.

Our church is across the street from one of the five elementary schools in the village, and we have many children, youth, and families literally walking by our church every day. We are eager to find new ways to invite them into our vibrant, warm, and inclusive community of faith.

St. Elizabeth's is a "transitional size" parish (approximately 175 parishioners attending two Sunday services pre-COVID-19) with a staff team of seven other full and part-time employees.

Above all else, we are committed to making disciples of Jesus Christ. The Holy Scriptures of the Old and New Testaments, *The 1979 Book of Common Prayer*, and *The Hymnal 1982* are our primary sources for individual and corporate worship, and we have a great love of our Anglican and Episcopal identity.

CONCLUSION

Interested applicants can send resumes with at least three references and OTM profiles to the Rector, the Rev. Andy Olivo, at aolivo@stesridgewood.org. Applications will be considered upon arrival. Appointment will be contingent on consent from the Bishop of the Diocese of Newark and completion of a background check. Recurring certification in the prevention of child sexual abuse and anti-racism training will be mandatory.

To learn more about St. Elizabeth's, please visit:

Website: stesridgewood.org

Facebook: facebook.com/stesridgewood

Instagram: instagram.com/stelizabethsridgewood

YouTube: youtube.com/c/StElizabethEpiscopalChurch

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